

Child's Last Name \_\_\_\_\_ Child's First Name \_\_\_\_\_

Family Last Name if Different From Child \_\_\_\_\_ D.O.B. \_\_\_\_\_

Phone Number \_\_\_\_\_ Date \_\_\_\_\_ Member # \_\_\_\_\_

# The Clubs of Kingwood



## Parent Release Forms



**Enjoy the Club while your kids have supervised fun!**

Monday - Friday **7:30am – 8pm**

Friday **7:30am - 9pm**

Saturday **8am – 8pm**

Sunday **12pm – 5pm**

Hours are subject to change if there are no reservations within 45 minutes prior to closing time.

**Ages: 6 months – 12 years old**

**For children 6 months – potty-trained time is limited to 2 hours. Children potty-trained and up may stay up to 4 hours.** Please call the Kids Club, during operating hours, at **(281)348-2225** or the Fitness Center to make a reservation. **You must remain on Club premises at all times.** If your child has an accident during Kids Club, you must return to assist and change his/her clothes/diaper.

**Member Pricing:**

Hourly Price

1 Child: \$4/hour

2 Children: \$6/hour

3 Children: \$8/hour

*Billed in fifteen minute increments.*

Monthly Price

\$40 per month for 1 child or \$60 per month for the whole family

*Care for non-member guests is available at higher rates.*

Maximum amount of time varies by age (see above).

**Children left after hours will be charged an additional \$10 per 15 minutes per child.**

Kids Club is not a licensed childcare facility.



Dear Parents,

Welcome to The Clubs of Kingwood Kids Club! Our goal at Kids Club is to provide a warm and loving environment with engaging, fun activities for children between 6 months and 12 years old to enjoy while their parents take advantage of the Club's many amenities. Kids Club activities include arts and crafts, age-appropriate toys, movies and books.

Before participating in Kids Club, we encourage you to familiarize your family with the enclosed Kids Club Rules and other policies outlined herein and posted at Kids Club. Note that Kids Club is not a licensed childcare facility, parents must remain on Club premises at all times.

Fees for Kids Club are as follows (*rates subject to change from time to time*):

<u>Hourly</u>	<u>Half Hour Rates</u>	<u>Non-Member Rates</u>
1 child: \$4/hr	1 child: \$2	1 child: \$7/hr
2 children: \$6/hr	2 children: \$3	2 children: \$12/hr
3 children: \$8/hr	3 children: \$4	3 children: \$17/hr
4 children: \$10/hr	4 children: \$5	4 children: \$22/ hr

No Show Fee: \$10/child

After-hours charge: \$10 per 15 minutes, per child

Exceeding the weekly 12 hour limit: \$20 per hour, per child

Reservations are recommended to ensure care is available because space is limited. You can make Kids Club reservations by contacting the Club at (281) 348-2225. Please review the Kids Club Rules for policies on no-show reservations and late pick-up.

We look forward to seeing you and your family at the Club. Please do not hesitate to call us to learn more about Kids Club, to schedule a tour or to make a reservation!

Sincerely,

Kids Club Staff  
(281) 348-2225

## Kids Club Rules

**Section 1. Ages 6 months – 2 years (unless potty-trained).** As a convenience to Members, the Club may offer pay-per-use onsite childcare for children ages 6 months to 2 years old (unless potty-trained) at Kids Club for a maximum of two (2) hours per day and no more than 12 hours per week. An overtime charge of \$20 per hour, per child will be assessed for exceeding the weekly limit. **Parents must remain on Club premises at all times while their children are at Kids Club.** Parents will be responsible for changing diapers and will be required to break away from their activity to tend to their child. Reservations are required for this age group at least 24 hours in advance.

**Section 2. Ages 3 – 12 years and potty-trained.** As a convenience to Members, the Club may offer pay-per-use onsite childcare for children ages 3 to 12 years old at Kids Club for a maximum of four (4) hours per day and no more than 12 hours per week. An overtime charge of \$20 per hour, per child will be assessed for exceeding the weekly limit. **Parents must remain on Club premises at all times while their children are at Kids Club.** Children must also be potty-trained and parents are encouraged to take their younger children to the bathroom immediately prior to participating in Kids Club.

**Section 3. General.** Parents will be asked to return to Kids Club in order to change their child after an accident or to calm their child if crying inconsolably in excess of approximately 10 minutes. The Club may impose greater age restrictions from time to time.

**Section 4. Fees, Required Documents & Supplies.** Current rates for Kids Club are posted at Kids Club and all fees will be billed to Member's membership account. In order to participate in Kids Club, parents must complete all Club-required documents, including a release and indemnity agreement. For each child, parents should bring a change of clothes (regardless of age) and any required personal items. The Club does not stock extra clothing, diapers or pull-ups. Children must wear shoes or socks, pants and shirts at all times during Kids Club. Swimsuits are not permitted unless they are under pants and shirt. Upon check-in, parents must provide a cell phone number on which they may be reached immediately and the areas of the Club at which they may be located.

**Section 5. Reservations.** Reservations are available on a first booked, first served basis. When making reservations, Member must provide their child/ children's name, age, and indicate the length of time such Member's child will be in the care of Kids Club. Reservations help our team know how many children they may expect, what their ages are and how the room should be setup to meet the needs of the children and ensure we have age-appropriate activities planned. More importantly, reservations allow us to staff Kids Club with the adequate ratio of adults to children, as per Texas childcare codes. Reservations are required for ages 6 months to 2 years old at least 24 hours in advance to ensure that we are staffed appropriately to best care for your child. If there is no reservation and Kids Club has reached its maximum staff to child ratio, we may not be able to accept your child.

**Section 6. No Show & Late Pick-Up.** Failure to cancel a Kids Club reservation within 15 minutes of a scheduled reservation will be treated as a "no show." The reservation will then be cancelled and the time made available to others on the wait list, if any. **In addition, a "no show" fee will be assessed to the Member's account at the then-current "no show" rate.** Children must be picked up promptly. Parents who fail to pick their children up prior to the end of Kids Club will be charged an additional \$10 per 15 minutes per child, billed in 15 minute increments (e.g., if five minutes late, the charge is \$10 per child; if 17 minutes late, the charge is \$20 per child). Time will be determined by the wall clock at Kids Club.

**Section 7. Revocation of Privileges. In the sole and absolute discretion of the Club, Kids Club privileges may be revoked upon violation of the policies and procedures outlined in these Rules, the Membership Bylaws, posted at Kids Club or contained in any ancillary documents**

- a. The parent/guardian will be issued warnings with each violation, third warning will end with one month suspension from the Kids Club.

**Section 8. Sick Policy.** With the help of the Minimum Standards and Guidelines for Child Daycare Centers, we have developed specific guidelines to help us make decisions concerning the health of the children. Our goal is to help control the spread of infectious diseases while maintaining a healthier environment for your child.

Your child will be sent home if he or she:

1. Has a fever or have not been fever free within the last 24 hours.
2. Has symptoms of diarrhea
3. Is taking any medication for a contagious illness.
4. Has a runny nose with color discharge. (Clear discharge is acceptable)
5. Has a constant cough.

If symptoms start during your child visit, you will be called. For children's comfort and to reduce the risk of contagion, parents must pick the child up immediately after being called. If a parent is not available, the emergency contact will be called.

If a child has a re-occurring medical problem such as asthma or severe allergies, parents must let the Kids Club staff know. The Kids Club cannot, under any circumstances, administer or distribute any medication. Nor can medication be left with the Kids Club staff.

**Section 9. Medication.** Please notify Kids Club staff of any allergies upon every check-in to Kids Club. Kids Club staff cannot administer any medication, and children necessitating prescription or over-the-counter medication while in care may not participate in Kids Club. Except for epi-pens, parents should not place any prescription or over-the-counter medication in their child's bag. Note that Kids Club is not a licensed childcare facility and Kids Club staff are not trained to administer medication.

**Section 10. Meals & Snacks.** Chewing gum and candy are not permitted at Kids Club. Parents may order food from the Club for their children to eat in Kids Club. It is the parent's responsibility to bring food from the Club to the Kids Club for their children. Outside snacks or meals are permitted. No nut related items are allowed at Kids Club due to nut allergies.

**Section 11. Personal Property.** The Club is not responsible for loss or damage to personal property brought onto, used or stored on Club property or within the Club facilities, whether in cubbies or elsewhere. All personal items brought to Kids Club must be clearly labeled with the full name of the child or parent. Small items that are choking hazards are not permitted at Kids Club.

**Section 12. Behavior.** Kids Club strives to provide a fun, safe environment for children. Parents may be asked to immediately remove their child if his/her behavior interferes with the well-being of other children or disrupts the enjoyment of the Kids Club by other children. Examples of unacceptable conduct include, but are not limited to:

- Causing physical harm to another child or adult by hitting, biting, kicking, throwing or any other physical action
- Causing physical harm to oneself
- Use of inappropriate language, spitting or other forms of verbal abuse or degradation directed at other children or adults
- Repeated refusal to comply with staff requests or Kids Club rules



## The Clubs of Kingwood

Participant Name:	Birthdate:	
Parent/Legal Guardian Name/Member No.:		
City: State: Zip:		
Cell Phone: (    )	Email:	
Emergency Contact 1:	Relationship:	Phone: (    )
Emergency Contact 2:	Relationship:	Phone: (    )
Activity: Ongoing use of Kids Club services at the Club.		

### ASSUMPTION OF RISK, RELEASE AND INDEMNITY AGREEMENT

**Assumption of Risk.** Participant and I are aware that the Activity involves inherent risks, dangers, and hazards that can result in serious personal injury or death. Participant and I are also aware that the Club facilities and/or equipment contain dangers and can cause serious injury or death. Participant and I hereby freely agree to assume and accept all known and unknown risks of injury arising out of the Activity, including injury or death that results from Club's negligence, design of the facility and/or equipment, or from any third party.

**Release and Indemnity.** In exchange for the Club allowing Participant to participate in the Activity, Participant and I, on our own behalf and on behalf of our respective family members, heirs, beneficiaries, assigns and all parties claiming by, through or under either or both of us, do hereby RELEASE, INDEMNIFY AND HOLD HARMLESS the Club, its parent, affiliated and subsidiary companies as well as all of their respective officers, directors, agents, contractors, employees, heirs, successors, assigns, volunteers and guests from all liability for any injury, death, loss or damage connected in any way whatsoever to participation in the Activity, including that which may result, directly or indirectly, in whole or in part, from the negligence of the Club, the negligence or willful misconduct of any third party, or from the design of the facility and/or equipment.

**Medical.** Participant and I give consent to emergency medical care and transportation in order to obtain treatment in the event of injury, as the Club may deem appropriate, and I agree to accept full responsibility for the payment of all costs for same. The release, indemnity and hold harmless provisions set forth hereinabove extend to any damage or loss arising out of the medical treatment and transportation provided in the event of an emergency.

**Property Loss.** All personal property brought to the Activity is brought at the sole risk of the Participant as to its theft, damage or loss.

**Photograph Permission.** I give permission for the Club to use, without limitation or obligation, photographs, film footage or tape recordings that may include Participant's image or voice for purposes of promoting the Club's programs.

**Severability.** Any provision or portion of this Agreement found to be invalid by the courts having jurisdiction shall be invalid only with respect to such provision or portion. The remaining provisions or portion hereof, shall be construed and enforced to the same effect as if such offending provision or portion thereof had not been contained herein.

**I hereby execute this Agreement on behalf of myself and Participant.**

Signature of Parent/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_



**EMERGENCY/MEDICAL TREATMENT**

Full name of Participant: \_\_\_\_\_

Participant's Date of Birth: \_\_\_\_\_

Please check below IF your child has allergies or sensitivity to:

Bee Sting       Nuts       Dairy       Latex      Other \_\_\_\_\_

List Required Medications and Dose Amounts: \_\_\_\_\_

\_\_\_\_\_

Please check below IF your child has:

Asthma       Diabetes       Seizure Disorder       Heart Condition

Other Medical Condition \_\_\_\_\_

List Required Medications and Dose Amounts: \_\_\_\_\_

\_\_\_\_\_

Other Medications: \_\_\_\_\_

Medical History (ex., diabetes or epilepsy), Special Conditions/Needs: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Family Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Group/Policy No: \_\_\_\_\_

Names of people to whom the Participant may be released.

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_



I hereby give my permission to have my child taken to the physician, dentist, or hospital for medical treatment if an accident or serious illness occurs.

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_



**Kids Club Program Policies**

1. I understand that the Kids Club is a "Parents on Premises" service and operates under the Texas Child Care Licensing code: 42.041 Initial: \_\_\_\_\_
2. I understand the "Parents on Premises" code requires that my child may only be in care for up to 2 hours per day (2 and under) and 4 hours per day (over 2). Initial: \_\_\_\_\_
3. I understand the "Parents on Premises" code requires that my child only be in care up to 12 hours per week. Initial: \_\_\_\_\_
4. I understand the "Parents on Premises" code requires that while my child is in the Kids Club I must always be ON THE PREMISES of The Clubs of Kingwood. Initial: \_\_\_\_\_
5. I understand that I must be able to be contacted at all the times and that this contact must be able to be made by a Kids Club staff member without them having to leave the Kids Club. Initial: \_\_\_\_\_
6. I have received, read, and understand the Kids Club Behavior Policy. Initial: \_\_\_\_\_
7. I have completed the "Emergency/ Medical" form. I understand that if there are any changes to my child's medical needs, I am responsible for updating this form. Initial: \_\_\_\_\_
8. I have read and understand the Kids Club "Health and Illness" policy. Initial: \_\_\_\_\_
9. I understand that I am required to sign- in and sign- out my child each day. Initial: \_\_\_\_\_
10. I understand that my child(ren) will only be released to the adult who signed them in. Initial: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Member #: \_\_\_\_\_

Child(ren)'s Name(s): \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature (if other): \_\_\_\_\_ Date: \_\_\_\_\_

Responsible Adult (if other): \_\_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



### Parent's Acknowledgement

This is to acknowledge that The Clubs of Kingwood has provided me with a copy of the Parent Information Guide. I understand that The Clubs of Kingwood Kids Club will notify me in writing of any changes to these operational policies.

---

(Signature- Parent)

---

(Date)

---

(Signature- Parent)

---

(Date)