

Fair Oaks Ranch



Golf & Country Club

Welcome to the
Kids Court
2021



Parent Information Guide

Kids Court Parent Information Guide

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Parents Information and Operational Policies

1. Kids Court Philosophy

Our goal at the Kids Court is to provide a warm and loving environment in which your child can participate in many varied activities while you, the parent, enjoy our club's many amenities.

In order to foster a positive self-concept, each child is encouraged to explore the environment at his/her own pace. The use of positive reinforcement is used to create an accepting and non-threatening environment.

Parents are also given several opportunities to participate in special activities going on in the Kid's Court. Please look for flyers and our club newsletter for more information on these events.

2. Enrollment Procedures

You will be giving this form on your first visit. Please make sure this is fill out when you return to Kid's Court. That way we have all your information on hand if needed.

3. Hours of Operation

- Monday CLOSED
- Tuesday 8:30 AM – 1:00 PM
- Wednesday 8:30 AM – 1:00 PM
- Thursday 8:30 AM – 1:00 PM
- Friday 8:30 AM – 1:00 PM & 6:00 PM -- 9:00 PM
- Saturday 9:00 AM – 2:00 PM & 6:00 PM -- 9:00 PM
(Reservation must be made and confirmed by KC Staff before 8:00 P.M. on a Friday night)
- Sunday CLOSED

Hours may be subject to change.

4. Age Requirements

The Fair Oaks Kids Court accepts children from the age of 2 to 10 years. For 2-year-old, child must be potty Trained.

5. Kid Court Staffing Ratio

The Fair Oaks Kids Court follows the staff-to-child ratio of
1:2 2 years old.
1:8 children 3 years old to 10 years

6. Sign-in and Sign-out Procedures

For the safety of your child/children we require that they be signed in and out by the parent or guardian every visit. Sign in/out clipboards are located at the Kids Court desk. The child(ren) will only be released to the person who dropped them off.

7. Diaper Policy:

Kids Court is not allowed to change diapers. If your child needs to be changed, we will contact you via phone on sign in sheet and allow you 15 min to come change your child.

8. Daily and Weekly Usage Limits:

("Parents on Premises" Texas Code 42.041 – Program of Limited Duration)

The Kid's Court is a "Parents on Premises" service and operates under the Texas Child Care Licensing code: 42.041. Therefore, it is a program of limited duration: Children may only be in care for up to 4.5 hours per day. In addition, children may only be in care for up to a total of 12 hours per week.

9. Parent/person Responsible Contact Information:

("Parents on Premises" Texas Code 42.041)

The parent/person responsible for the child must always be in contact and must remain on the property of the Fair Oaks Country Club. The parent/person responsible must always be able to be contacted by the Kids Court staff. This contact must be able to be made by a Kids Court staff member without that staff member having to leave the Kids Court area.

10. Personal Belongings (Diaper bags, toys, clothing, bottles, etc)

Please label all belongings with your child's name. Fair Oaks Ranch will not be responsible for any lost or stolen items, so please use good judgement when allowing your child to bring items into the Kid's club. Please do not let your child bring in gum or candy. Hard candy is especially dangerous, as a child may easily choke.

11. Shoes and Clothing

Each child must have on proper attire. Please wear tennis shoes or sneakers in case we do go outside to play. If they are wearing sandals or flip flops they could fall and hurt themselves. We also do paint and crafts which may get messy! Not responsible for damaged or lost items.

12. Kid's Court Drop in Care Pricing:

Hourly: \$10 first child
 \$ 6 second child
 \$ 4 any additional children

Friday & Saturday night PM 3rd hour free with purchase of an entrée.

Reservation Policy: Due to high attendance, we ask Members to call ahead to make a reservation. This will ensure your child's spot and that our staff stay within the state ratio codes. If there is no reservation and the kid's club has reached its maximum staff-to-child ratio, you may have to wait until we are able to accept your child/children. For Friday evening reservation we ask you contact Kid's Court by 9pm Thursday. Because of high demand we will only be able to hold your scheduled reservation for 30 minutes and if you do not call to cancel you will be charged. You may make reservations up to a week in advance.

13. Health and Illness

With the help of the Minimum Standards and Guidelines for Child Daycare Centers, we have developed specific guidelines to help us make decisions concerning the health of the children. Our goal is to help control the spread of infectious diseases while maintaining a healthier environment for your child.

Your child will be sent home or will not be admitted for care if they have the following:

- A child must be fever-free for 24 hours.
- Symptoms of diarrhea
- Receiving illness medication. (If your child is taking illness medication, he/she is considered ill.)
- Runny nose with color discharge. (Clear discharge is acceptable)

If symptoms start during the day the parents will be notified immediately. For children's comfort and to reduce the risk of contagion, parents must pick the child up immediately after being notified. If one parent is not available, then the other parent will be notified. If either parent is unavailable, then the emergency contact will be called.

If a child has a re-occurring medical problem such as asthma or severe allergies, parents must let the Kids Court know. The Fair Oaks Kids Court cannot, under any circumstances administer or distribute any medication. Nor can medication be left with the Fair Oaks Kids Court staff.

14. Safety

No matter how careful and safety-conscious you are, there are times when emergencies occur. The following are procedures designed to ensure the safety of all the children at the Center.

a. Medical Emergency

If a child becomes seriously ill or injured the following procedure will be followed:

The Director or Assistant Director will assess the injury by following these steps:

- a. Find out what happened
- b. Find out where the injury occurred
- c. Determine if the injury is life or limb threatening. If it is not life or limb threatening we will notify the parents to let them know and to agree on a course of action. If the injury is life threatening, then 911 will be called by the Director or Assistant Director and then the parents will be notified.

b. Release Procedures

Fair Oaks Kids Court maintains files that include the names and phone numbers of individuals whom parents have authorized to release the child to in case of emergency. When the person arrives at the Center, they must show their driver's license as proof of identity. A record will be made of the driver's license number and their signature.

15. Parent Involvement

Parents are encouraged to contact the Kids Court Supervisor if they need to review or discuss any questions or concerns about the policies and procedures of the Kids Court Center. Feel free to talk to us in person at the center or contact us by phone at 210-582-6734. Parents will be notified of policy changes in writing prior to the policy change.

16. Discipline Policy

Discipline varies depending on age, redirection is often used to help resolve a situation. Because young children are often unable to control or express their feelings appropriately, aggressive behavior may occur. Our goal is to try to prevent some of the frustrating situations, which may lead to this behavior, such as overcrowding or not having enough toys. We also try to get children to use their words to work out their problems. We will praise children when they use desired social behaviors, and if a child does exhibit aggressive behavior,

The parent will be called, and the child will be removed if:

1. They cause physical harm, i.e., biting, hitting, kicking, throwing
2. Inappropriate language or spitting
3. Repeated refusal to comply with requests
4. Behavior potentially harmful to themselves or other children
5. We will call parents if a crying child cannot be comforted within 10 minutes.

17. Meals and Food Service Policies

1. The Fair Oaks Kids Court staff cannot prepare or heat any food or snacks. You, the parent, may heat these items up if you would like.
2. Sharing food is not allowed.
3. No candy or gum of any kind allowed in the Kids Court.

4. We encourage you to bring your child(ren) water bottles.
5. We are peanut free

18. Pictures

Pictures will be taken to document and share the Kids Court activities with the rest of the club. They will be for club use only. Parents have the option of allowing pictures of their children.

Parent's Acknowledgement

This is to acknowledge that Fair Oaks Kids Court has provided me with a copy of the Parent Handbook. I understand that Fair Oaks Kids Court will notify me in writing of any changes to these operational policies.

(Signature-Parent)

(Date)

(Signature-Parent)

(Date)

Please initial:

_____ I AM allowing pictures to be taken of my child(ren). I understand that they are only for club use.

Kids Court Behavior Policy

It is the hope of the Kids Court staff that every child in their care is content and safe every moment of every day. If for some reason a child exhibits questionable behavior, the parent will be notified immediately.

If a children exhibit any of the following behavior, the parent will be contacted immediately and asked to remove their child:

1. If the child causes harm to others, i.e., biting, kicking, hitting, throwing of objects.
2. If the child uses inappropriate language.
3. If the child spits.
4. If a child repeatedly refuses to comply with requests.
5. If a child exhibits behavior potentially harmful to themselves.

I have read and understand these guidelines.

Parent Name: _____ Member # _____

Child(ren) Name(s): _____

Date: _____

Fair Oaks Ranch Golf & Country Club

Kids Court Enrollment Form

Date: _____

Member # _____

Child's Name _____
Last First Middle Date of Birth

Child's Name _____
Last First Middle Date of Birth

Child's Name _____
Last First Middle Date of Birth

Home Address _____
Street City Zip

Home Telephone _____
Area Code Number

Mother's Name _____ Occupation _____
Cell Phone _____ Employer _____
Business Phone _____

Father's Name _____ Occupation _____
Cell Phone _____ Employer _____
Business Phone _____

In case of emergency and the parents cannot be reached, please notify: (Please list two)

Name _____ Telephone _____
Relationship to child: _____

Name _____ Telephone _____
Relationship to child: _____

I hereby authorize the following person(s) to pick up the above listed child(ren): Proper ID must be produced

Name _____ Telephone _____
Relationship to child: _____

Name _____ Telephone _____
Relationship to child: _____

For Staff Use:	Staff initials: _____
____ Enrollment Form	____ Emergency / Medical Treatment Info
____ Health and Illness Policy	____ Behavior Policy
	____ Program Policies
	____ Parent Acknowledgement of Handbook

**Fair Oaks Ranch Golf & Country Club
ACTIVITY REGISTRATION - MINOR**

Participant: _____

Address: _____

City: State: Zip: _____

Parent/Legal Guardian: _____

Phone Numbers: Cell: _____ Home: _____ Work: _____

Emergency Contact: _____ Relationship: _____

Activity: _____ Date: _____

ASSUMPTION OF RISK AND RELEASE AGREEMENT

Assumption of Risk: As parent or legal guardian of participant, I am aware that the Activity involves inherent risks, dangers, and hazards that can result in serious personal injury or death. I am also aware that the Club facilities and/or equipment contain dangers and can cause serious injury or death. **I and Participant hereby freely agree to assume and accept all known and unknown risks of injury arising out of the Activity including injury or death that results from Club's negligence, design of the facility and/or equipment, or from any third party.**

Release and Indemnity: In exchange for the Club allowing Participant to participate in the Activity, I and Participant understand and expressly acknowledge that we, on our own behalf and on behalf of the other members of our family, including spouse, parents, children, heirs, and assigns, release, discharge, waive, relinquish, covenant not to sue, indemnify and hold harmless from any and all claims, actions, demands, costs, liabilities, expenses or judgments whatsoever, including attorneys' fees and costs, the Club, its parent company, affiliated or subsidiary companies, and all their respective officers, directors, agents, contractors, employees, heirs, successors, assigns, volunteers and guests ("Released Parties") from all liability for any injury, death, loss or damage connected in any way whatsoever to participation in Activity that may result from Club's negligence or willful misconduct of any third party, design of the facility and/or equipment, whether arising either directly or indirectly out of participating in an event or activities or from any third party, whether on or off the Club's premises and including any transportation. It is the intention of the parties hereto that I will indemnify and protect the Club and Released Parties from the consequences of acts or omission of the Club and Released Parties or any third party (including others who may be participating in the Activity), who may have a claim or cause of action against the Club and Released Parties that arose by, through, or under Participant, in whole or in part.

Property Loss: All personal property brought to the Activity is brought at the sole risk of the Participant as to its theft, damage, or loss or injury to any other third party.

Medical. I give my consent to emergency medical care and transportation in order to obtain treatment in the event of injury, as the Club may deem appropriate. I agree to accept full responsibility for and to pay for the cost of medical care, transportation and any other incidental expenses due to health, accident, or failure to conform to rules and guidelines established by the Club and the person in charge of the Activity. I further agree to release and hold harmless the Club, its parent company, affiliated or subsidiary companies, and all their respective officers, directors, agents, contractors, employees, heirs, successors, assigns, volunteers and guests, whether associated with the Activity or not, arising from and extending to all liability arising out of or in any way connected with such provision of medical or surgical treatment or transportation provided in the event of an emergency.

Photograph Permission. I give permission for the Club to use, without limitation or obligation, photographs, film footage, or tape recordings that may include participant's image or voice for purposes of promoting the Club's programs.

Severability. Any provision or portion of this Release found to be invalid by the courts having jurisdiction shall be invalid only with respect to such provision or portion. The remaining provisions or portion hereof, shall be construed and enforced to the same effect as if such offending provision or portion thereof had not been contained herein.

Signature of Parent/Legal Guardian: _____ Date _____

EMERGENCY/MEDICAL TREATMENT

Full name of Participant: _____

Participant's Date of Birth: _____

Please check below IF your child has allergies or sensitivity to:

Bee Sting Nuts Dairy Latex Other _____

List Required Medications and Dose Amounts: _____

Please check below IF your child has:

Asthma Diabetes Seizure Disorder Heart Condition
 Other Medical Condition _____

List Required Medications and Dose Amounts: _____

Other Medications: _____

Medical History (ex., diabetes or epilepsy), Special Conditions/Needs: _____

Family Physician: _____ Phone: _____

Insurance Company: _____ Phone: _____

Group/Policy No: _____

Names of people to whom the Participant may be released.

_____ Phone: _____

_____ Phone: _____

_____ Phone: _____

I hereby give my permission to have my child taken to the physician, dentist, or hospital for medical treatment if an accident or serious illness occurs.

Parent/Legal Guardian Signature: _____ Date: _____

Print Name: _____

Cell Phone: _____ Home Phone: _____ Work Phone: _____

Fair Oaks Ranch Golf & Country Club

Kids Court Health and Illness Policy

From the Minimum Standards and Guidelines for Daycare Centers:

Please do not bring your child into the Kids Court if he or she has any of the following symptoms. Also, you will be asked to take your child home or will not be admitted into the Kids Court if he or she has the following:

1. Runny nose with colored discharge. Clear discharge is acceptable.
2. Symptoms of diarrhea
3. Symptoms of a fever within the last 24 hours.
4. Receiving illness medications within the last 24 hours. (If your child is taking any type of illness medication, then he or she will be considered ill.)

The display of illness symptoms:

For children who display any illness symptoms, parents will be notified immediately. For children's comfort and to reduce the risk of contagion, parents must pick up their child immediately once notified. If parent is unavailable, an emergency contact will be notified.

Re-occurring medical problems:

If a child has a re-occurring medical problem such as asthma, allergies or epilepsy, parents are responsible to let the staff and the Kids Court know.

Medications / Administering Medications:

The staff of the Kids Court cannot, under any circumstances administer or distribute any medications. No medications may be left with the Kids Court staff.

I have read and understand these guidelines.

Parent Name: _____ Member # _____

Child(ren) Name(s): _____

Date: _____

Fair Oaks Ranch Golf & Country Club

Kids Court Program Policies

Please read each policy statement carefully. Each statement must be initialed.

1. I understand that the Kids Court is a "Parents on Premises" service and operates under the Texas Child Care Licensing code: 42.041. **Initial:** _____
2. I understand the "Parents on Premises" code requires that my child may only be in care for up to 4.5 hours per day. **Initial:** _____
3. I understand the "Parents on Premises" code requires that my child only be in care for up to 12 hours per week. **Initial:** _____
4. I understand the "Parents on Premises" code requires that while my child is in the Kids Court, I must always be ON THE PREMISES of the Fair Oaks Country Club. **Initial:** _____
5. I understand that I must always be able to be contacted and that this contact must be able to be made by a Kids Court staff member without that person having to leave the Kids Court. **Initial:** _____
6. I understand that the Kids Court child-to-staff ratio. Once these ratios are met, no other children will be admitted into the Kids Court care. Therefore, I understand the advantage of using the "call ahead" reservation system. **Initial:** _____
7. I have received, read and understand the Kids Court Behavior Policy. **Initial:** _____
8. I have completed the "Emergency/Medical" form. I understand that if there are any changes to my child's medical needs, I am responsible for updating this form with those changes. **Initial:** _____
9. I have read and understand the Kids Court "Health and Illness" policy. **Initial:** _____
10. I understand that I am required to sign-in and sign-out my child each day. **Initial:** _____
11. I understand that my child(ren) will only be released to the adult who signed them in. **Initial:** _____

Parent's Name (please print): _____ Member # _____

Child(ren)'s Name(s): _____

Parent's Signature: _____ Date: _____

Parent's Signature (if other): _____ Date: _____

Responsible Adult (if other): _____ Date: _____

Notes:
